

Request Form for a Non-Faculty Position
(PLEASE PRINT CLEARLY)

Please complete the information below for requesting non-staff hiring approval and fax to Jamie Rains 336-242-5618.

1. Name of school: _____

2. Name of the sport, band, cheerleading, hunter safety, etc.:

3. Position (Head, assistant, etc.) being filled:

4. Name of person being replaced:

5. Requester's Name:

6. Name of individual for whom you are requesting approval:

Address: _____

City: _____ State: ____ Zip: ____

Contact #: _____

7. The person being recommended will be a:
- ____ Volunteer
- ____ Non-Faculty Paid Coach
- ____ Classified Staff Member (subject to 20% compensation)

Principal's Signature: _____

Date: _____

Jamie Rains will send an email to the principal & requester upon approval.